



Dear Applicant,

Thank you for your interest in Camp Sandy Cove. I have enclosed a staff application and three reference forms. Please review our web site, it will help you get a good picture of the ministry of Camp Sandy Cove.

I feel that it is important to give you some information about the positions that may be available at Camp Sandy Cove, and what is expected from staff members who hold these positions.

I am not certain how many jobs will be available at this time, as our staff from last summer will be contracted first for the coming summer. There may be a few male and female counselor positions available, as well as some activity instructor positions and support positions.

A counselor at Camp Sandy Cove is the camper's link to the camp. The counselor is the friend, disciplinarian, and teacher. Most importantly, the counselor must demonstrate a Christian commitment in every aspect of their life. For further information, please download a job description for a counselor at Camp Sandy Cove from our web site. All of our counselors must be at least 18 years old (Jr Counselors may be 17, but must be graduates of the Counselor Training Program).

Other positions that may be available include: Activities Director, Activities Staff, Unit Director, Office Personnel, Kitchen Staff, Photographer, Videographer, and Day Camp Counselors. Additional information about these jobs is enclosed. Also, please call for a job description if you are interested in one of these positions.

I hope that you find this information helpful. Please feel free to contact me if you need further information. I can be reached at (443) 674-9454.

I hope to hear from you.

In Christ,
Tim Nielsen
Director



Summer Address (May - September):

RT 1 Box 471
High View, WV 26808-9709
Phone: 304 856-2959
Fax: 304 856-1683
www.campsandycove.org

Corporate Address (October - April):

60 Sandy Cove Rd
North East, MD 21901-5436
Phone: 443 674-9454
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WHAT IS CAMP SANDY COVE???

Camp Sandy Cove is a non-denominational Christian camp for boys and girls in the Blue Ridge Mountains of West Virginia. Over the past 62 years we have developed a reputation for offering "Christian Camping at its best"! We truly believe that an individual's life can be changed for eternity through accepting Jesus Christ as their Savior. It is our goal to bring our campers face-to-face with the reality of Salvation in Jesus Christ!

Would you like to join us this summer as we reach out to almost 1400 children? Please consider becoming a staff member at Camp Sandy Cove. It is an experience you will never forget!

COUNSELORS: Each summer, Camp Sandy Cove employs ten male counselors and ten female counselors to work with our campers. These staff members must be at least 18 years old. Staff members work with the Brave/Papoose Unit (7-9 year olds), Scout/Maiden Unit (10-11 year olds) and the Warrior/Squaw Unit (12-15 year olds). The role of a counselor at Camp Sandy Cove is a very important one. The counselor is the friend, teacher, disciplinarian and example for their campers. When the camper goes home, they will think of their counselor every time they think about Camp Sandy Cove. We are looking for counselors who have a strong commitment to Christ and love children. Do you fit this description? Apply to be a Camp Sandy Cove counselor today! Spaces are limited, so don't wait.

HEAD COOK: The role of the Head Cook is to plan menus, order food, organize the kitchen and prepare the majority of the meals. Experience in food service is essential.

ASSISTANT COOKS: Assistant Cooks are responsible for assisting the Head Cook in the preparation of meals, overseeing the clean-up done by our Counselor-In-Training crew, and the general order of the kitchen. Some experience is valuable, but plenty of on-the-job training will be provided.

LEADERSHIP STAFF: Several positions are available within the role of Leadership at Camp Sandy Cove. Leadership Staff members must be at least 21 years old and have experience as a leader within a camp or similar setting. The various roles include: UNIT DIRECTORS, ACTIVITIES DIRECTOR, TRIPPING DIRECTOR, PROGRAM DIRECTOR, and LEADERSHIP TRAINING DIRECTORS.

NURSE: The job of a camp nurse looks great on a nursing resume. Where else do you get to work with so many children in such a short time? Each summer Camp Sandy Cove hires several nurses who are qualified as RN's. The responsibilities include: the general health of the campers and staff, dealing with emergencies, record keeping, administration of medication, and much more. We have a great relationship with several local doctors and hospitals, so there is a vast network of assistance available.

ACTIVITY STAFF: We are looking for staff with the ability to teach activities like Horseback Riding, Archery, Swimming, Tennis, Circus, Skateboarding, Crafts, Photography and Video, and much more. If your skills are in the area of teaching and you are at least 18 years old, then this job is for you.

STORE MANAGER/ASSISTANT OFFICE MANAGER: This is also a diverse job which allows for some great behind the scenes work running the camp store and handling campers accounts, as well as the operation of our camp office.

VIDEOGRAPHER: Each week of the summer we produce a video at camp which will be sold to our campers. This is a music-video format scrapbook. Would you like to be our Videographer? Experience with filming and digital editing is required. This position is available to anyone over 18 year old. A valid drivers licence is also required.

DAY CAMP STAFF: Camp Sandy Cove is starting a day camp in 2012 to run along side our overnight programs. We are in need of at least 1 male and 1 female staff members to head up this program. The role will involve programming and leading a new and exciting ministry to local children. A Commercial Drivers License will be required to drive our mini-bus.



STAFF APPLICATION

Name _____
Present Address _____
City, State, Zip _____
Present Phone Number _____ Cell Phone Number _____
E-mail Address _____ Facebook or MySpace Account? Yes No
Skype Account Yes No Skype Name _____

What college do you attend? _____
How many years of college have you completed? _____
If presently in High School, what grade have you completed? _____
List previous occupations & length of time held, or highest grade completed: _____
Preferred staff shirt size: SM M L XL Birthdate _____

Home Address _____
City _____ State _____ Zip _____
Home Phone _____
Phone number where you can be reached after leaving college? _____

High School Activities _____
College Activities _____
Personal Interests and Hobbies _____
Special Training (certifications held) _____
Degrees and/or Diplomas _____

What Church do you attend? _____
Pastor _____ Address _____

Do you have a driver's license? _____ Will you bring a car to camp? _____

For what job are you applying? _____
Age group you prefer to work with: ____ 7-9 ____ 10-11 ____ 12-15 ____ No preference
The summer season of 2012 is from June 15-August 12, 2012. Are you available for the entire season? YES NO Please list exceptions: _____



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PREVIOUS CAMP EXPERIENCE

Do you enjoy hiking and camping overnight? _____

How much experience have you had in this field? _____

Have you ever attended a camp? _____

NAME OF CAMP

YEARS

LENGTH OF STAY

Have you ever worked at a camp? _____

NAME OF CAMP

YEARS

LENGTH OF STAY

Have you ever been involved in Christian leadership or youth work? _____

In what capacity? _____

List any other experiences that may benefit you while at Camp Sandy Cove (i.e. classes in college, baby-sitting, etc.) _____

Of the following, which do you have experience in?

_____ leading group Bible studies

_____ story telling

_____ solo singing

_____ personal evangelism

_____ trumpet/bugle

_____ song leading

_____ organizing group games

_____ piano

_____ bass guitar

_____ skit acting

_____ guitar

_____ other _____

List three references. Give each a copy of the **Character Reference Form** to complete and return to the camp director. References should be completed by a significant adult (i.e. former employer, youth pastor, or teacher). The reference of a current or former staff member at Camp Sandy Cove is highly regarded. References from family members are not accepted.

NAME

ADDRESS

OCCUPATION

1. _____

2. _____

3. _____

PERSONAL INFORMATION

1. Who is Jesus Christ? What is the Bible's purpose? How is Salvation found?

2. What circumstances led you to become a Christian? How old were you?

3. In what areas have you seen yourself grow in your relationship with Jesus Christ over the past year? _____

4. Describe the importance your faith has in your daily life. _____

5. In what direction do you believe the Lord is leading you in regard to future schooling, vocation, etc.? _____

6. What do you feel your strong points are in regard to working in a Christian camping environment with young children? _____

7. What would you consider your "weak" areas in regard to working in a Christian camping environment with young children? _____

8. Write a definite statement concerning your personal convictions regarding the use of tobacco, illegal drugs, and alcoholic beverages. _____

9. To what extent can you work with fellow Christians who have conflicting doctrinal views?

10. Could you work effectively with everyone, regardless of race? _____

11. Have you ever been convicted of an offense involving a minor, or endangering the welfare of a child such as child abuse, child molestation, child neglect, etc., or any offense against a person, such as assault, etc? _____ If yes, please explain.

12. Why do you desire to work at Camp Sandy Cove? _____

13. How did you hear about Camp Sandy Cove? _____

PREFERRED ACTIVITY INSTRUCTION

Counselors at Camp Sandy Cove teach two activities each day. Activity staff teach six activities daily. In order for us to have a clearer picture of you as a prospective staff member, and to assist in planning your training during training week, please complete the following information:

Activities

- Air Riflery
- Archery
- Baseball
- Basketball
- Canoeing
- Chess
- Crafts
- Dance
- Drama
- Dessert Making
- First Aid
- Fishing
- Guitar
- Gymnastics
- Horseback Riding
- Hiking
- Mountain Boarding
- Nature
- Outdoor Cooking
- Outdoor Living
- Photography
- Pottery
- Rock Climbing
- Self Defense
- Skating
- Soccer
- Sports
- Swimming
- Tennis
- Trapeze
- Video Journalism
- White Water Rafting

I. I could teach the following activities on my own:

1. _____ 2. _____
3. _____ 4. _____

II. I am basically familiar with the skills of the following activities:

1. _____ 2. _____
3. _____ 4. _____

III. I have no desire to be involved in the following activities:

1. _____ 2. _____
3. _____ 4. _____

IV. Please list any additional activities that you are qualified to teach.

1. _____ 2. _____

DOCTRINAL STATEMENT

- | | | |
|---|--------------------------------|-----------------------------------|
| 1. I believe in the divine inspiration and consequent authority of the whole Canonical Scriptures; | <input type="checkbox"/> Agree | <input type="checkbox"/> Disagree |
| 2. I believe in the doctrine of the Trinity; | <input type="checkbox"/> Agree | <input type="checkbox"/> Disagree |
| 3. I believe in the doctrine of the deity of our Lord Jesus Christ, His virgin birth, His Sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in power and glory; | <input type="checkbox"/> Agree | <input type="checkbox"/> Disagree |
| 4. I believe in the fall of man, his consequent moral depravity, and his need of regeneration; | <input type="checkbox"/> Agree | <input type="checkbox"/> Disagree |
| 5. I believe in the atonement through the substitutionary death of Christ; | <input type="checkbox"/> Agree | <input type="checkbox"/> Disagree |
| 6. I believe in the doctrine of justification by faith; | <input type="checkbox"/> Agree | <input type="checkbox"/> Disagree |
| 7. I believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a holy life; | <input type="checkbox"/> Agree | <input type="checkbox"/> Disagree |
| 8. I believe in the resurrection of the body, both in the case of the just and the unjust; and | <input type="checkbox"/> Agree | <input type="checkbox"/> Disagree |
| 9. I believe in the eternal life of the saved and the eternal punishment of the lost | <input type="checkbox"/> Agree | <input type="checkbox"/> Disagree |

If you checked "Disagree" on any of the 9 statements of faith please use a separate sheet of paper to explain your position.

I hereby certify that all of the information I provide in this application is, to the best of my knowledge, both accurate and true. I understand that any false information on this application may affect my consideration for employment or result in my termination of employment.

By signing below I authorize Camp Sandy Cove to obtain information about me from my references, employers, and educational institutions, and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the employer (Camp Sandy Cove) and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.

If I am hired, I understand that I am free to resign at any time, with or without just cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law.

I agree to uphold the "Doctrinal Statement" of Camp Sandy Cove and I understand the "At Will" statement in the above paragraph. I understand that Camp Sandy Cove believes and teaches that premarital sex and homosexuality are in violation of God's Word and that Camp Sandy Cove does not permit the use of drugs, alcohol or tobacco during the duration of employment. I have read and fully understand the above information and seek employment under these conditions.

Signature

Date

Print Name

Return the completed application to the camp director at the following address:

Tim Nielsen
Camp Sandy Cove
60 Sandy Cove Rd
North East, MD 21901-5436
Phone: (443) 674-9454
E-mail: t.nielsen@sandycove.org





CHARACTER REFERENCE FORM FOR A STAFF APPLICATION

Applicant's Name _____ Phone _____

To the Referee: Camp Sandy Cove is a Christian boys' and girls' camp sponsored by Sandy Cove Ministries. Our goals at camp are to provide a challenging outdoor experience for young boys and girls, and at the same time show the need in their lives for a personal relationship and commitment to Jesus Christ. These goals can only be accomplished by having a staff that is committed to Jesus Christ (and a Christian life-style) and who enjoys working with children. This applicant is seeking employment at our camp. Your cooperation in completing this form is appreciated. Please send the completed form directly to the camp director. This information will be held in confidence.

1. How long have you known the applicant? _____
2. What is your relationship to the applicant? _____
3. Please rank the applicant by indicating one of the numbers in regard to him/her:
(Please give an explanation for any 1 or 2 ratings.)
Poor 1 Fair 2 Good 3 Outstanding 4

- | | |
|--------------------------------|-------------------------|
| _____ Integrity | _____ Common Sense |
| _____ Motivation | _____ Intelligence |
| _____ Capacity for Leadership | _____ Verbal Expression |
| _____ Personal Appearance | _____ Work Performance |
| _____ Attitude Toward Children | _____ Disposition |
| _____ Promptness | _____ Creativity |
| _____ Christian Maturity | _____ Enthusiasm |
| _____ Initiative | _____ Patience |



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4. What have you observed that demonstrates the applicant's personal relationship with Jesus Christ? _____

5. Explain why you would recommend this person for work at Camp Sandy Cove. (Please mention any strengths or weaknesses.) _____

6. How would you describe the applicant's level of maturity? _____

7. Please circle: 1. Pastor/Youth Pastor 2. Teacher 3. Other _____

8. Signature of Referee _____ Phone _____

Thank you for your help. Please return this form to:

Tim Nielsen
Camp Sandy Cove
60 Sandy Cove Rd
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