

# Stuff you need to know to hold a successful retreat at Camp Sandy Cove!

**Meeting rooms** – Your group will receive a complimentary meeting room consistent with the size of your group. It will be furnished with one 8-foot table and chairs set theater style. Special room arrangements may be requested in advance.

**Meals** – All meals will be served cafeteria style, chef's choice, unless other arrangements are made. We ask that all tables are cleared and wiped down at the end of every meal. For youth groups, counselors should be assigned to each of the tables for supervision in the dining room.

**Rates** – Rates will be per person, per night. They include lodging, use of general activity areas and meeting areas. The rate will vary based on the meal plan that is chosen. Additional fees apply for facilitators/instructors for certain activities, lifeguards, off-site activities and trail rides (seasonal).

**Payment** – A deposit is required with the signed contract. Groups are expected to make final financial settlement upon arrival. A reminder: groups are responsible for the guaranteed total amount listed in the contract.

**Medical care** – Each guest group must have a person with their group who is currently certified in First Aid and CPR, who will assume responsibility for the group's first aid. Camp Sandy Cove does not provide nursing or first aid services for group guests.

**Bedding** – Camp Sandy Cove does not provide any bedding. Pillows, blankets, sheets or sleeping bags are the responsibility of each guest. Beds are single bunk beds. Some private rooms are available for special guests/speakers – again, please provide bedding.

**Animals** – Animals are not permitted on the property of Camp Sandy Cove without permission from the Director.

**Smoke detectors** – Tampering with smoke alarms and/or fire extinguishers is considered a serious safety violation and will be charged at a rate of \$50.00 per tampered unit.

**Special Needs** – Consistent with our commitment to provide Christ-centered hospitality, we desire to make every reasonable effort to accommodate guests who have a disability that may impede normal access to our facilities. Please advise our registrar if anyone in your group may need such accommodation. Any such information that you provide will be held in strict confidentiality. Upon being so advised, we will do our utmost to see that they are accommodated excellently.

**Sports Equipment** – Sports equipment may be provided by Camp Sandy Cove through prior arrangement. Camp Sandy Cove takes no responsibility for the personal sports equipment of user groups.

**Personal food and beverages** – Camp Sandy Cove does allow personal food and beverages to be brought in by a group during your stay. Cooking is not permitted in any building that does not have a kitchen. A cleaning fee may be imposed if rooms require additional cleaning.

**Counselors (Youth Retreats)** – A minimum of one counselor (age 18 or older) is required for every eight (8) young people. These counselors must be housed with, and assume responsibility for, the youth in their charge. The sponsoring agency should determine how emergency situations are to be handled by these counselors, such as: medical emergency, lost camper, substance abuse, unruly behavior, etc.

**Vehicle parking** – Please park in designated areas only and do not block the road.

**Standards of Conduct** – Camp Sandy Cove requires that all group participants honor biblical standards of conduct and Camp Sandy Cove's policy guidelines in public and private while at Camp Sandy Cove. This would include, but not be limited to, refraining from the advocating, condoning or practicing of sexual immorality, homosexuality; the use of illegal drugs, alcohol, firearms and explosives; and destruction of property. Camp Sandy Cove is a smoke-free facility; smoking is absolutely not permitted in any building and is discouraged on the grounds as well.

